



San Bernardino County
In-Home Supportive Services Advisory Committee
784 E. Hospitality Lane
San Bernardino, CA 92415

Minutes

Wednesday, April 1, 2026

Committee Members Present:

Celina Rwengo,	Chair
Jaqueline Quintana	Vice Chair
Habiba Amani,	Member
Graciela Ybanez	Member
Mariana Ybanez	Member
Brenda Serna, Supervising Social Worker, DAAS-PG	

Committee Members Absent:

Heather Davie-Cross	Alternate
Veronica Rowl,	Alternate
Rozalynn Fisher	Member
Eileen Patterson	Member

Members of the Public: Sharon Bryant

IHSS Public Authority Staff: Roxanne J. Young, Executive Director
Myette Christian, Deputy Director
Melissa Cardenas, Administrative Supervisor I
Frank Leonard, Administrative Supervisor I
Sandy Gonzalez, IHSSAC Secretary
Freddie Barrera, Supervising Office Specialist
Romina Price, Office Specialist
Martha Villalobos, Office Assistant II
Ivette Coronel, Senior Office Assistant

Call to Order: Celina Rwengo, Chair called meeting to order at 9:34 a.m.

Introductions: Pledge of Allegiance conducted.
Introductions were conducted.



Approved Minutes

from Feb. 4, 2026

IHSS Public Authority Report:

Correction made: Sharon Brown corrected to Sharon Bryant
Motion: Celina Rwengo
Second: Habiba Amani
Minutes Approved.

Melissa Cardenas

Provider Enrollment:

- 13,979 enrollment packets processed this fiscal year.
- 1,730 per month on average

Registry:

- 3,799 total providers
- 2710 available
- 795 on-call backup provider services
- 1,003 active working

Upcoming Events:

- Provider Training Summit on April 8
- Registration is full

DAAS-PG Report:

Brenda Serna

Stats:

- No status report will be shared once information is available.

Reminder:

- APS MDT conference is on May 13
- Registration opens mid-April

Old Business:

Selection and Approval of Chair and Member Position

- Item will be tabled for next meeting

New Business: Fiscal Report

Frank Leonard

- Current budget reviewed.
- Approximately \$3,000 remains in the current budget.
- Spending deadline approaching (end of fiscal year).
- Approved Purchases:
 - Binders
 - Brochures
 - Supplies
 - Stand- up Banner



- Tabletop display
- Tablecloth

Motion: Jaqueline Quintana

Second: Habiba Amani

Motion carried

- Event Participation (MDT Conference)
 - Estimated \$100 per ticket
 - Sponsorship includes 3 tickets
 - Additional tickets under consideration
 - Names required by April 15

**Discussion/Resource
CICA Report**

None

Review of New Member Application

- Two new applications reviewed and approved
- Due to provider ratio limits:
 - Both approved as Alternates
- Alternates can attend and participate but cannot vote.

Public Comment:

Freddie Barrera

- Suggestion for improving visibility:
 - Display boards
 - Informational materials

Roxanne J. Young

- Riverside County MDT conference (June tentative)

Adjournment: Meeting adjourned at 10:35 a.m.

Next Meeting: May 6, 2026