



**San Bernardino County
In-Home Supportive Services Advisory Committee
784 E. Hospitality Lane
San Bernardino, CA 92415**

**Minutes
Wednesday, October 1, 2025**

Committee Members Present:	Celina Rwengo, Jacqueline Quintana, Habiba Amani, Caron Daniels, Veronica Rowl, Brenda Serna, Supervising Social Worker, DAAS-PG	Chair Vice Chair Member Alternate Alternate
Committee Members Absent:	Rosalious Fortune-Lawal, Dorthy Thomas,	Member Alternate
Members of the Public:	John Jimenez Jakob McCarthy,	Deputy Director, DAAS-PG
IHSS Public Authority Staff:	Roxanne Young, Executive Director Myette Christian, Deputy Director Melissa Cardenas, Administrative Supervisor I Frank Leonard, Administrative Supervisor I Sandy Gonzalez, IHSSAC Secretary Jazmin Middlebrook, Staff Analyst I Romina Price, Office Specialist Stephanie Alvarez, Office Assistant IV Darlene Williams, Office Assistant II Virginia Cervantes, Office Assistant II	
Call to Order:	Celina Rwengo, Chair called meeting to order at 9:31 A.M.	
Introductions:	Pledge of Allegiance conducted Introductions were conducted.	
Approved Minutes from August 6,2025	Motion: Celina Rwengo Second: Jacqueline Quintana Minutes Approved	
IHSS Public Authority Report:	Melissa Cardenas Registry: ○ 3,667 total providers	



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Upcoming Events:

- National Caregiver Appreciation Day (NCAD): November 12, 2025 at the IHSS Public Authority building (two sessions: 10:00AM- 12PM and 1:00PM - 3:00PM)
- Provider Training Summit: Tentative dates April 7-8, 2026

Enrollment Division:

- 4,885 enrollment packages processed.

Minimum Wage/IHSS Rate

- Effective January 1, 2026 California minimum wage increases; San Bernardino County IHSS caregiver rate will be \$19.00/hr.

DAAS-PG Report:

Brenda Serna

- Monthly analytics report not available (report compiled after the 1st) Report will be provided at the next meeting.

Upcoming Events:

- Fall Wellness Extravaganza: October 25, 2025, at the San Manuel Stadium; Free activities, food and services. Flyer/QR code available.

Old Business:

Jaqueline Quintana

- Bylaws Reminder: At least 50% of voting members must be consumers/recipients (current or past users of personal care assistance services paid through public or private funds or an IHSS recipients)

Discussion:

- Consideration of applicants who have been both providers and past recipients to count towards consumers' seats.
- Clarify whether authorization representative/parent-provider could qualify as "consumer" under bylaws language.
- Several members will complete their second term on January 31, 2026.

Recruitment:

- Ideas: Recruitment table in IHSS PA lobby (coordinate with site Executive Directors)



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- Send 100 flyers per month (track recipients to avoid duplicates); use on-hand postage and existing brochures/letters.

Motion: Jaqueline Quintana

Second: Caron Daniels

Action: Approved

- National Caregiver Appreciation Day (NCAD) Basket: Donate \$50.00 basket for the NCAD celebration.

Motion: Jaqueline Quintana

Second: Celina Rwengo

Action: Approved

Committee Photos

- Discussion: Professionals/update member website photo and brief bio for website.
- Decision: Defer execution until after January 2026 new-member seating. Revisit options (professional vs. in-house backdrop).

**New Business:
Fiscal Report**

Frank Leonard

- Reported increase in funding. Attendance drives stipend outflow, prior month low attendance.
- NCAD cost from last year noted, this year's NCAD is celebration without vendor tables, so that cost will not recur.

**Discussion/Resource
CICA Report**

Caron Daniels

- California In-Home Supportive Services Consumer Alliance (CICA) Meeting held on September 17th (next meeting will be October 15, 2025, at 10AM)
- Brown Act update: awaiting Governor signature as of Oct 12th; effective January 1, 2026. Allows hybrid meetings must maintain a physical site; quorum may be in-person or virtual.
- Recertification: Many counties implementing virtual certification for recipients except minors/recent hospitalizations.



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- Budgets: use allocations advisory budget, if you don't use it, you lose it.
- Meetings access/resources available via statewide site; recording posted.

Public Comment: None

Adjournment: Meeting adjourned 10:41 A.M.

Next Meeting: November 5, 2025.